#### IMO INTERNATIONAL MARITIME LAW INSTITUTE

(IMLI)

#### MALTA

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#### MASTER OF LAWS (LL.M.)

in

#### INTERNATIONAL MARITIME LAW

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#### **APPLICATION PACKAGE**

for

#### NOMINATED CANDIDATES

#### ACADEMIC YEAR 2020-2021

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#### A. THE PROGRAMME

#### 1. Programme Objectives

The IMO International Maritime Law Institute (IMLI) offers a specialized post-graduate programme leading to the Degree of Master of Laws (LL.M.) in International Maritime Law. The purpose of the programme is to train lawyersto become specialists in international maritime law. The programme is therefore most suitable for law graduates already working in the maritime field such as a relevant government department, a shipping company, port authority, or other organization concerned with shipping and maritime affairs. However, the programme is also open to any law graduates who intend to pursue their legal careers in the field of maritime law whether in the public or private sectors, whether in practice, administration or in academia. Fifty percent of the places available are reserved for suitably qualified women candidates.

#### 2. Academic Content

The duration of the programme is one academic year, beginning in October and ending in June of the following year. The programme is intensive and student achievement is highly competitive. In brief, the programme structure, which is designed to cover all aspects of international maritime law at an advanced post-graduate level, comprises the following:

Introductory courses:

Introduction to Ships and Shipping; Introduction to Public International Law; The Law of International Organizations; and Introduction to Shipping Law.

Foundation courses:

International Law of the Sea; International Marine Environmental Law; International Maritime Security Law; Shipping Law; and Maritime Legislation Drafting.

The detailed programme structure is contained in Annex 1.

The assessment of students is based on five equally valued components. There are two examinations, one in Shipping Law and one in International Law of the Sea. In addition, each student is required to submit a 10,000-word dissertation, independently researched and supervised by a member of the Institute's Faculty. Each student is also required to submit a maritime legislation drafting project under the supervision of a designated member of the Faculty. Finally, students are expected to undergo continuous assessment in the form of written assignments, tutorials, two written tests and attendance at lectures, seminars, conferences, field trips and other activities organized by the Institute. The Master of Laws – LL.M. – in International Maritime Law Programme Assessment and Examination Regulations are contained in Annex 2.

The LL.M. is exclusively a taught programme. Attendance at lectures and other academic activities organized by the Institute is compulsory as provided for in the Master of Laws – LL.M. – in International Maritime Law Programme Assessment and Examination Regulations (Annex 2) and in the IMLI Guidelines on Student Conduct (Annex 5).

The teaching programme is delivered by the Institute'sFaculty that includes professors and lecturers as well as by visiting fellows who are judges, practitioners and academics of international repute in various fields of maritime law.

The entire programme, including teaching as well as the writing of examinations, dissertations and projects, is in the English language.

#### B. ADMISSION REQUIREMENTS AND PROGRAMME FEE

#### 3. Official Nomination

Candidates must be nominated by a Government or other appropriate nominating authority. Such candidates should normally be persons already serving in, or intended to be appointed to a Government Ministry or Department concerned with legal, port or shipping affairs, or an organization in the country of the nominating Government involved in these matters.

By submitting an application and nominating a person for studies at the Institute, both the applicant and the nominating authority are confirming that they are aware of the national legislative and/or administrative requirements which have to be met by selected applicants, prior to travelling to the Institute and commencing their studies; that the aforesaid requirements are met for the duration of their studies; and that they will promptly take the actions required to comply with these requirements.

#### 4. Academic Requirements

The basic requirements are:

- (a) a degree in law with a high standing from a recognised university; and
- (b) proficiency in the English language: all candidatesmust be fully proficient in the English language. They should be fully acquainted with the fundamentals of that language; i.e. in reading, writing, listening, comprehension and speaking skills. Candidateswho have not studied or made active use of the English language in recent years are STRONGLY advised to refresh their English knowledge PRIOR to their arrival in Malta. They should bear in mind that the study of international maritime law demands a sophisticated knowledge of the English language. Production of evidence of English language proficiency is required. Therefore, as a pre-requisite for admission, the Institute may require candidates to undertake one of the tests for language referred to in Annex 3. Further, the Institute reserves the right to conduct Skype interviews with candidates applying to the programme to assess their level of English in order to ensure that they have the command necessary to undertake and successfully complete the LL.M. programme.

#### 5. Programme Fee

Please refer to Annex 4 to find out the programme fee for the forthcoming academic year. The programme fee covers tuition, accommodation provided bythe Institute including servicing, water, 600 units of electricity free of charge, cleaning services and use of laundry facilities, a word processing allowance, a photocopying allowance, the cost of posting twenty kilos of books, selectedstandard text books, use of IT facilities provided by the Institute (printing costs not included) and the cost of insurance (fire, theft, public liability and repatriation in cases of emergency). The programme fee also covers payment to the student by the Institute of a monthly stipend equal to Three Hundred Fifteen Euro (€315).THIS STIPEND IS MEANT TO PROVIDE FOR THE COSTS OF FOOD, LOCAL TRANSPORT AND OTHER NECESSITIES OF THE STUDENT. THE STIPEND IS NOT A SALARY, THEREFORE IT IS EXPECTED THAT STUDENTS CARRYING EMPLOYMENT IN THEIR HOME COUNTRIES CONTINUE TO RECEIVE THEIR SALARY AND THAT THE NOMINATING GOVERNMENT WILL CONTINUE TO PAY THE SALARY OF THEIR OFFICIALS WHO ARE ASSIGNED TO STUDY AT THE INSTITUTE AND TO PROVIDE, IN PARTICULAR, FOR THE CONTINUATION OF THE INCOME TO SUPPORT THE FAMILIES OF THE STUDENTS REMAINING IN THEIR HOME COUNTRY.

#### The programme fee does not cover air travel in and out of Malta.

#### 6. Financial Aid

Candidates are required to have financing for their enrolment. Assistance can be requested from various sources. Nominating authorities are urged to take this matter up with the appropriate representative of potential fellowship sponsors in the candidate'scountry. In the past, the following organizations, Governments and persons have offered assistance:

International Maritime Organization (IMO) • The Nippon Foundation • Lloyd's Register Foundation (LRF) •European Commission • EU Funded "SAFEMED" Project administered by REMPEC • Commonwealth Fund for Technical Co-Operation (CFTC) • Comité Maritime International (CMI) • Commonwealth Secretariat • Indian Ocean Commission (IOC) • International Transport Workers' Federation Trust (ITF) • International Transport Workers' Federation Trust (ITF) Seafarers' Trust • United Nations Development Programme (UNDP) • United Nations Educational, Scientific and Cultural Organization (UNESCO) • World Bank

Government of Algeria • Government of Angola • Government of Azerbaijan • Government of the Bahamas • Government of Bahrain •Government of Bangladesh • Government of Barbados •Government of Brazil • Government of Cape Verde • Government of the Republic of Congo · Government of Dominica · Government of Fiji · Government of France · Government of the Gambia · Government of Ghana · Government of Haiti · Government of Indonesia · Government of the Islamic Republic of Iran · Government of Irag · Government of Italy · Government of Kenya · Government of Latvia · Government of Liberia · Government of the Libyan Arab Jamahiriya • Government of Lithuania • Government of Luxembourg • Government of Malaysia • Government of Malta • Government of the Marshall Islands • Government of Mexico • Government of Monaco • Government of Mozambique • Government of Namibia • Government of the Netherlands • Government of Nigeria • Government of Pakistan • Government of Peru • Government of the Philippines• Government of Poland •Government of the Republic of Korea • Government of the Russian Federation • Government of Saudi Arabia • Government of Seychelles • Government of the Sudan • Government of Suriname • Government of Switzerland • Government of Thailand • Government of Togo • Government of Tonga • Government of Trinidad & Tobago • Government of the United Republic of Tanzania · Government of Bolivarian Republic of Venezuela · Government of the United States of America.

AB Lisco Baltic Services (Lithuania) • Akwa Ibim State Government (Nigeria) • Algerian Navy · Argentine Navy · Brazilian Navy · Bufete Coindet & Asociados (Honduras) · Canadian International Development Agency (CIDA) • Caspian Shipping Co. (Azerbaijan) • Chartered Institute of Logistics (Malta Branch) • Chilean Navy • CMI American Foundation • CMI Charitable Trust • Costamare Shipping Company • Det Nordenfjeldske Dampskibsselskab AS (Norway) • Dr. Kofi Emmanuel Mbiah •Ethiopian Shipping Lines • Finnish Maritime Administration • French Navy • Finnish Maritime Administration • General Maritime Transport Company (Libya) •Ghana Ports and Harbours Authority • Ghana Shippers' Authority •Ghanaian Navy • Gozo Channel Company Ltd. • Greek Shipping Co-Operation Committee • Hellenic Marine Environment Protection Association (HELMEPA) •India National Shipowners' Association • International Association of Dredging Contractors · International Centre for Ocean Development (Canada) · International Development Research Centre (Canada) • Italian Navy • Jamaica Shipping Association • Japan Shipbuilding Industry Foundation (Sasakawa Fellowship Fund) • Joint Dock Labor Council (Nigeria) • Kenyan Navy • Kenya Ports Authority • Kimani and Michuki Advocates • Korea Shipowners Association • Libya Ports & Maritime Transport Authority • Maritime B.P. (France) • Medserv Limited (Malta) • Mexican Navy • Ministry for Foreign Affairs and Trade Promotion (Malta) •Moroccan Navy •National Inland Waterways Authority (Nigeria) • Neptune Orient Lines (Singapore) • Nigerian Maritime Administration and Safety Agency (NIMASA) • Nigerdock Nigeria Limited • Nigerian Navy • Nigerian Ports Authority • Nigerian Shippers' Council • Norwegian Agency for Development Cooperation (NORAD) • Onassis Group of Companies • Pakistan Navy • Palmali Shipmanagement • Mr. P.S. Panagopoulos and Mr. A. Panagopoulos • Papachristidis Company • Petroleos Mexicanos (PEMEX) • Ports and Shipping Organization (Iran) • Portnet • Professor David Attard • Regional Marine Pollution Emergency Response Centre•Saudi Aramco • Sea Pine Tree Foundation • SMIT International • Swedish International Development Authority (SIDA) • Strategic Educational Pathways Scholarships (STEPS) • The West Africa Regional Fisheries Project-Liberia • Thomas Miller & Co. Ltd., Managers of the U.K. P&I Club • Transmarine Shipping Enterprise Ltd. • Transnet Ltd. (South Africa) • Transport Malta

Candidates who require financial assistance can apply to IMLI. The Institute does not offer fellowships but is prepared to seek assistance on behalf of applicants.

Application forms wherein financial assistance is required should be accompanied by payment of a non-refundable fellowship application fee of €200 in the form of bank transfer to the Institute's bank

account (<u>all bank transfer charges are to be borne by the applicant</u>). This fellowship application fee is in addition to thenon-refundable application processing fee of  $\in$ 150 provided for in paragraph 7(i) below. The fellowship application fee covers all administration costs incurred in approaching potential sponsors and seeking fellowship funding for the candidates while the application processing fee covers the costs of compiling applicants' files, preparing their individual profiles, keeping them informed and assisting accepted candidates until their arrival at the Institute.

Application forms wherein financial assistance is required must also be accompanied by a duly filled Fellowship Application Form which may be found as an integral part of this application package.

#### C. APPLICATION PROCEDURE

#### 7. How to Apply

The attached Application Form should be completed by the candidate and must be accompanied by:

- (a) the attached Nomination Form duly completed, signed and stamped by the nominating authority;
- (b) copies of the candidate's University degrees officially authenticated by the University concerned;
- (c) a copy of the certificate of proficiency in English held by the candidate (see paragraph 4(b) above and Annex 3 for further information) or a statement by the candidate explaining the reasons why he/she deems that he/she should be exempt from presenting such certificate;
- (d) the attached Medical Report Form duly completed by a registered Government Medical Practitioner;
- (e) a letter of intent written by the candidate and stating the candidate's reasons for applying to the LL.M. programme and his/her career objective. Candidates may use the attached Motivation Form;
- (f) two letters of reference covering the candidate's ability to undertake the LL.M. programme. Referees are persons who are not related to the candidate and who are familiar with the candidate's character and qualifications. Referees should use, where possible, the attached Reference Form;
- (g) where financial aid is requested, proof of payment of thefellowship application fee provided for in paragraph 6 above;
- (h) where financial aid is requested, the attached Fellowship Application Form duly completed and signed by the applicant and the nominating authority; and
- (i) proof of payment of the application and processing fee of €150.

Applications should be sent to:

The Director IMO International Maritime Law Institute University of Malta Campus Msida MSD 2080 MALTA

Telephone: +356 21 319343/21 310816 Facsimile: +356 21 343092 E-mail: <u>admissions@imli.org</u>

#### 8. Academic and Medical Clearance

Application forms will be reviewed by the Institute to assess the academic and medical eligibility of the candidates. Nominating authorities and/or candidates will be advised of academic and medical clearance in writing.

Advice of academic and medical clearance provides an indication only that the Institute has found the candidate to hold the necessary academic qualifications and medical eligibility to pursue the programme. IT DOES NOT INDICATE ACCEPTANCE FOR ENROLMENT. 9. Payment of Programme Fee

Payment of the programme fee is a condition precedent for admission to the programme. The programme fee should be remitted to the Institute's bank account, details of which are as follows:

Bank in Malta: Bank of Valletta plc, L-Ibrag Branch Triq tal-Ibrag, Swieqi SWQ2030 MALTA Account Name: IMO International Maritime Law Institute Account no. 4001 3713 797 SWIFT Transfer Code – VALLMTMT LB.A.N.: MT58 VALL 2201 3000 0000 4001 3713 797

#### 10.Admission

When all the criteria for admission, including clearance and confirmation of financing, have been met, the candidate and the nominating authority shall be notified in writing that the candidate has been selected for admission to the programme.

The Institute must receive from the candidate and his/her nominating authority a confirmation in writing as to whether the candidate is ready to join the programme, whereupon the candidate will be admitted to the programme.

Candidates who have been awarded a fellowship, will also be required to pay a refundable deposit of Euro 500 within the deadline stipulated by the Institute. Said deposit will be returned to the candidate on completion of studies at IMLI.

#### D. JOINING THE INSTITUTE

#### 11. Travel

Whatever the source of funding for the programme fee, candidates are reminded that the programme fee does not cover travel expenses. Travel arrangements will have to be arranged and settled by the participants and/or their nominating authorities.

Selected candidates will be required to arrive at the Institute prior to the commencement of the academic year, and in case they are unable to do so, for whatever reasons, they should inform the Institute as soon as possible and withdraw their applications. <u>However, candidates are advised to</u> make their travel arrangements to ensure that their arrival at the Institute is not earlier than <u>one week before the commencement of the programme.</u> Information on the starting date of the forthcoming programme can be found in Annex 4.

In view of the fact that a three-day field trip to London may be organized at the end of the academic year, participants are advised to arrange for their return ticket with Air Malta via London Heathrow Airport, leaving departure dates and the exact stop-over period in London open pending final booking, which may be effected in Malta. This would avoid the candidateand/or nominating authority incurring unnecessary expenses. Should the candidateneed an entry visa for the United Kingdom, the Institute will assist in order to obtain the same when in Malta. However, the cost of the visa is to be paid by the candidate.

Candidatesadmitted to the programme are requested to communicate their confirmed travel details to the Institute as soon as possible so that arrangements can be made prior to their arrival, including arrangements for pick-up from the airport. If taking a taxi, students should give the following address:

IMO International Maritime Law Institute University of Malta Campus Msida 5

#### 12. Visa

Candidatesadmitted to the programme are requested to arrange for a visa, if this is required, for their entry to Malta.Malta is a member of the European Schengen Agreement. Therefore, the Institute cannot procure visas on behalf of admitted candidates. Candidatescoming from countries with no Maltese embassy or consulate have to apply for their visas to enter Malta from the Italian, French, Spanish or Austrian Embassy in their respective countries. For more information relating to visa requirements and where to apply please visit the website of the Malta Ministry for Home Affairs and National Security at<u>https://identitymalta.com/visas/</u>. The Institute may assist in providing the admittedcandidates with the relevant information relating to the Embassy they need to approach.

#### 13. Families and Dependants

Candidatesadmitted to the programme are not expected to bring their families or dependants with them to the Institute and are strongly advised not to do so. The residential facilities at the Institute are not intended for occupancy by the members of the families of students. If students nevertheless do decide to bring dependants with them, **they themselves have to arrange at their own expense suitable accommodation** outside the Institute (see paragraph 20 below). The Institute must be notified in advance of the intention to bring dependants. <u>No arrangements can be made for them by IMLI</u>.

#### 14. Books and Other Instructional Material

Students shall be provided with a selected number of textbooks and other instructional material as determined by the Institute. On completion of studies, arrangements will be made for sending 20 kilos of such material to the student's home country by sea transport, if this is necessary.

As part of the programme, each student is required to write a dissertation of 10,000 words on a topic of their choice, approved by the Faculty. The topic selected by each student should relate to some aspect of the programme, but it is expected that it will also be relevant to the student's own country or region. Students are therefore encouraged to bring with them any materials that would be useful for such purpose, in particular any domestic textbook concerning public or private maritime law.

Students are also required to undertake a drafting project related to maritime legislation. It would be useful if students brought with them copies of ALL NATIONAL LEGISLATION RELATING TO MARITIME LAW covering topics such as marine pollution, ports and harbours, commercial maritime law, as well as the Constitution of their country. Furthermore, students are advised to bring with them a copy of any law relating to the incorporation of international legal instruments regarding maritime law into their domestic law, as well as any law or material governing legislative drafting within their jurisdiction, such as an Interpretation Act. It would be much appreciated if such materials arethen donated to the IMLI Library for consultation and use by future students. In this way, the Library can build up a comprehensive collection of maritime legislation.

It would also be useful for the student to have a contact person within his/her jurisdiction who would be willing to provide him/her with any material as required during his/her stay at the Institute.

#### 15. IMLI Guidelines on Student Conduct

Student life at the Institute is governed by the IMLI Guidelines on Student Conduct, copy of which is attached hereto as Annex 5. BY APPLYING TO THE INSTITUTE, CANDIDATES UNDERTAKE TO COMPLY STRICTLY WITH THE IMLI GUIDELINES ON STUDENT CONDUCT SHOULD THEY BE ADMITTED TO THE PROGRAMME.

#### 16. Location

The Institute is located within the campus of the University of Malta in Tal-Qroqq, Msida. Local buses are available on the main road outside the University gates. There are a number of shops, cafes, convenience stores, bookstores, and other establishments' within walking distance of the University.

#### E. FACILITIES AND AMENITIES PROVIDED TO STUDENTS AT THE INSTITUTE

#### 17. Library

The Institute has a well-equipped international maritime law library. Students also have access to the Library of the University of Malta.

#### 18. ICT Facilities

Students may avail themselves of the Institute's Student ICT facilities in accordance with the IMLI Regulatory Framework on ICT matters.

#### 19. Monthly Stipend

Students are given a monthly stipend in Euro currency to cover costs of food, local transport and other basic necessities. The stipend is provided in addition to accommodation and related facilities. The current stipend in Three Hundred Fifteen Euro (€315)per month calculated on a pro-rata system based on the number of instruction days in one month. The stipend is paid in arrears on the last Thursday of each month. The first stipend is therefore paid towards the end of October and it is calculated from the moment that the student takes residence at IMLI. Hence, the first stipend, depending on the date the student takes residence, may be paid pro-rata.In this respect, students should make sure that they have enough money to cover their living expenses during the first month of their studies.

THE STIPEND IS NOT A SALARY, THEREFORE IT IS EXPECTED THAT THE NOMINATING GOVERNMENT OR NOMINATING ORGANIZATION WILL CONTINUE TO PAY THE SALARY OF THEIR OFFICIALS WHO ARE ASSIGNED TO STUDY AT THE INSTITUTE, AND TO PROVIDE IN PARTICULAR FOR THE CONTINUATION OF INCOME TO SUPPORT THE FAMILIES OF THE STUDENTS REMAINING IN THEIR HOME COUNTRY.

#### 20. Accommodation

Each studentis assigned a furnished flat on the Institute's premises. Once all the flats in the Institute's premises are allocated, other students may be assigned flats near the Institute/University. The flats contain kitchen facilities and a private bathroom; cooking utensils, dishes, cutlery and linen are provided. The accommodation is suitable only for single occupancy. Consequently, dependants or family members are not generally permitted to reside in the accommodation provided on the premises. **In some cases, a student may be assigned accommodation in shared flats**. Students are expected to stay in the accommodation provided.

#### 21. Health Care

Students are required to have a health insurance for the whole duration of their stay in Malta with cover for hospital care. Evidence of this insurance may be required by the relevant Embassy when the student applies for an entry visa. However, health insurance is mandatory when students apply in Malta for a study residence permit. Should students find difficulty in obtaining insurance which cover extends for the whole duration of their stay in Malta, the Institute can assistin obtaining locally the required health insurancewhen the student arrives in Malta. The cost of the insurance is to be borne by the student. All documentation relating to the insurance needs to be either issued in the English language or translated into the English language.

#### 22. Cafeteria

Cafeteria facilities are available at lunchtime at the University of Malta where a relatively inexpensive meal can be obtained. For other meals, students are expected to cater for themselves or eat out.

#### 23. Laundry

The Institute is equipped with washing machines and tumble dryers which are available for use by students who live in the IMLI accommodation (see paragraph 20 above). For dry cleaning services,

students may, at their own expense, avail themselves of commercial laundry facilities outside the University.

#### 24. Telecommunications

Flats on the Institute's premises are equipped with telephone sets. It is not possible to make any outgoing calls from the telephone sets in theflats. The telephone sets however have been programmed to allow the student to dial emergency numbers. Students however may receive calls directly in theirflats by asking prospective callers to dial 2131 9343 or 2131 0816 and the relevant extension number. The country code for Malta is +356.

To dial abroad from Malta students have to add 00 before the country code and the telephone number required.

#### 25. Recreational Facilities

There is a students' Common Room on the Institute's premises equipped with television, video player, recreational reading material, and personal computers with internet connection. Students may be assigned certain duties relating to their academic and residential life at the Institute. Students can also use the available facilities of the University of Malta, which include some sports facilities (some facilities may be used at a cost).

#### F. INFORMATION ABOUT MALTA

#### 26. Geographical Location and Climate

Malta is a small island (27km x 14.4km) located in a strategic position in the centre of the Mediterranean, between Italy (Sicily) and Tunisia. It has much of historical and cultural interest for visitors and has long maintained an interest in maritime affairs.

The climate is generally warm. Temperatures are as follows:

35°C highest summer temperature 14°C average November to April temperature 7°C lowest winter temperature

In the winter, the weather may become cold and stormy from time to time. Students are advised to bring appropriate warm and waterproof clothing for winter, as no clothing allowance is available.

#### 27. Living Costs

The currency of Malta is the Euro (€). For the latest exchange rates visit <u>www.centralbankmalta.com</u>.

Rental accommodation is available in residential areas, in the vicinity of the University. The monthly rent of a modest furnished apartment is approximately between€600and€800, depending on the number of bedrooms. The monthly expenses of food and other living costs could amount to €400per person depending on one's lifestyle.

For more detailed information about Malta please refer to <u>www.visitmalta.com</u>.

#### DETAILED LL.M. PROGRAMME STRUCTURE

As approved by the Academic Committee on 8 September 2016

#### 1 INTRODUCTORY COURSES

#### 1.1 INTRODUCTION TO SHIPS AND SHIPPING

- 1.1.1 Major Categories of Ships
- 1.1.2 Shipping and International Trade
- 1.1.3 Types of Shipping
- 1.1.4 Operation and Management of Ships

#### 1.2 TECHNICAL ASPECTS OF SHIPPING

- 1.2.1 Physical Attributes of a Ship
- 1.2.2 Basics of Navigation and Ship Handling
- 1.2.3 Types of Cargo and Cargo Handling

#### 1.3 THE ECONOMIC ASPECTS OF SHIPPING

- 1.3.1 The Role of Shipping in International Trade
- 1.3.2 Liner and Tramp Trade
- 1.3.3 The Liner Conference System
- 1.3.4 The United Nations Convention on the Code of Conduct for Liner Conferences
- 1.3.5 The Economic Impact of Open Ship Registry Systems
- 1.3.6 Regional Approaches to Shipping Law

#### 1.4 INTRODUCTION TO PUBLIC INTERNATIONAL LAW

- 1.4.1 Nature and Origin of Public International Law
- 1.4.2 Subjects of Public International Law and International Personality
- 1.4.3 Sources of Public International Law
  - 1.4.3.1 International Conventions
  - 1.4.3.2 Customary International Law
  - 1.4.3.3 General Principles of International Law
  - 1.4.3.4 Judicial Decisions and the Teachings of Publicists
  - 1.4.3.5 Codification of International Law through Conventions
  - 1.4.3.6 Relationship between International Conventions and Customary International Law, with special reference to the Law of the Sea
- 1.4.4 The Law of Treaties
  - 1.4.4.1 The Vienna Convention on the Law of Treaties, 1969
  - 1.4.4.2 The Vienna Convention on the Law of Treaties between States and
    - International Organizations or between International Organizations, 1986
- 1.4.5 Role of "Soft Law" in International Law
- 1.4.6 International Law and Municipal Law
- 1.4.7 Jurisdiction
- 1.4.8 Extradition
- 1.4.9 Immunities
  - 1.4.9.1 State Immunity
    - 1.4.9.2 Diplomatic Immunity
- 1.4.10 State Responsibility

#### 1.5 THE LAW OF INTERNATIONAL ORGANIZATIONS

- 1.5.1 Historical Development of International Organizations
- 1.5.2 International Organizations as Subjects of International Law
- 1.5.3 Institutional Law of International Organizations
  - 1.5.3.1 Classification of International Organizations
  - 1.5.3.2 Role and Functions of International Organizations
  - 1.5.3.3 Constituent Instruments of International Organizations
  - 1.5.3.4 The Applicable Law
  - 1.5.3.5 Privileges and Immunities of International Organizations
  - 1.5.3.6 Responsibility of International Organizations

- 1.5.3.7 Powers of International Organizations
- 1.5.3.8 Membership
- 1.5.3.9 Dissolution
- 1.5.4 The United Nations System
  - 1.5.4.1 The United Nations
    - 1.5.4.1.1 The United Nations General Assembly
    - 1.5.4.1.2 The United Nations Security Council
    - 1.5.4.1.3 United Nations Division for Ocean Affairs and the Law of the Sea (DOALOS)
    - 1.5.4.1.4 Commission on the Limits of the Continental Shelf (CLCS)
    - 1.5.4.1.5 International Law Commission (ILC)
    - 1.5.4.1.6 International Seabed Authority (ISA)
    - 1.5.4.1.7 UN-Oceans
    - 1.5.4.1.8 International Court of Justice (ICJ)
    - 1.5.4.1.9 International Tribunal for the Law of the Sea (ITLOS)
  - 1.5.4.2 Specialized Agencies
    - 1.5.4.2.1 The International Maritime Organization (IMO)
      - 1.5.4.2.1.1 History, Aims and Functions
      - 1.5.4.2.1.2 Structure of IMO
      - 1.5.4.2.1.3 Committees of IMO
      - 1.5.4.2.1.4 IMO as a Law-Making Body
      - 1.5.4.2.1.5 The Process of Development and Amendment of an IMO Convention
      - 2 Other Agencies and Bodies
      - 1.5.4.2.2 Other Agencies and Bodies
        - 1.5.4.2.2.1 UNEP, UNESCO (IOC), UNCTAD, FAO, ILO,
          - UNCITRAL
- 1.5.5 Role of Non-Governmental Organizations
  - 1.5.5.1 Comité Maritime International (CMI)

#### 1.6 INTRODUCTION TO SHIPPING LAW

- 1.6.1 Historical Development of Maritime Law
- 1.6.2 Characteristics of Maritime Law and Main Differences between the Major Legal Systems
- 1.6.3 Regional Maritime Law, including EU Shipping Law
- 1.6.4 Regulatory Maritime Law: International Conventions
- 1.6.5 Admiralty and Shipping Practice
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# 2.5 STRAITS USED FOR INTERNATIONAL NAVIGATION

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- 2.10.2 Parts V and VII of UNCLOS
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- 3.2.4 Helsinki Convention on the Protection of the Marine Environment of the Baltic Sea Area, 1992
- 3.2.5 Basel Convention on the Control of Transboundary Movements of Hazardous Wastes and their Disposals, 1989 as amended
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- 3.4.4 International Convention on Liability and Compensation for Damage in Connection with the Carriage of Hazardous and Noxious Substances by Sea, 2010 (HNS Convention 2010)
- 3.4.5 Basel Protocol on Liability and Compensation for Damage resulting from Transboundary Movements of Hazardous Wastes and their Disposal, 1999
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  - 5.8.2.2 The Draft International Convention for the Unification of Certain Rules Concerning Civil Jurisdiction, Choice of Law, and Recognition and Enforcement of Judgments in Matters of Collision, 1977 (Rio Rules 1977)
  - 5.8.2.3 International Convention for the Unification of Certain Rules of Law Relating to Penal Jurisdiction in Matters of Collisions or Other Incidents of Navigation, 1952
- 5.8.3 Convention on the International Regulations for Preventing Collisions at Sea, 1972 (COLREGs) as amended
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- 5.14.3 Formation and Form of the Marine Insurance Contract
  - 5.14.3.1 Preliminaries to the Issue of a Policy
  - 5.14.3.2 When is the Contract Deemed to be Concluded?
- 5.14.4 The Doctrine of Utmost Good Faith
- 5.14.5 The Role of Marine Insurance Brokers
- 5.14.6 Payment of Premium and Duration of Cover
- 5.14.7 Classification of Marine Policies
  - 5.14.7.1 Voyage Policies
  - 5.14.7.2 Time Policies
- 5.14.8 Conditions and Warranties in Marine Insurance
- 5.14.9 Change of Voyage, Deviation and Delay
- 5.14.10 Marine Perils
  - 5.14.10.1 Insured Perils
  - 5.14.10.2 Excluded Perils
- 5.14.11 Types of Losses
  - 5.14.11.1 Actual Total Loss
  - 5.14.11.2 Constructive Total Loss
  - 5.14.11.3 Loss of Freight
  - 5.14.11.4 Partial Losses
- 5.14.12 Measure of Indemnity
- 5.14.13 Standard Insurance Clauses
  - 5.14.13.1 Hull and Machinery Insurance
  - 5.14.13.2 Cargo Insurance
- 5.14.14 Liability Insurance (P&I Insurance)

#### 5.15 PRIVATE INTERNATIONAL LAW

- 5.15.1 General Conflict of Laws Theory
  - 5.15.1.1 Competent Jurisdiction
    - 5.15.1.2 Applicable Law (Choice of Law)
    - 5.15.1.3 Recognition and Enforcement of Foreign Judgments
- 5.15.2 Conflict of Laws Conventions
  - 5.15.2.1 Convention of 27 September 1968 on Jurisdiction and the Enforcement of Judgments in Civil and Commercial Matters (Brussels Convention)
  - 5.15.2.2 Convention on Jurisdiction and the Recognition and Enforcement of Judgments in Civil and Commercial Matters, 2007 (Lugano Convention 2007)
  - 5.15.2.3 Regulation (EU) No 1215/2012 of the European Parliament and of the Council of 12 December 2012 on Jurisdiction and the Recognition and Enforcement of Judgments in Civil and Commercial Matters (RECAST), as amended
  - 5.15.2.4 Convention on the Law Applicable to Contractual Obligations, 1980 (Rome Convention)
  - 5.15.2.5 Council Regulation (EC) No 593/2008 of the European Parliament and of the Council of 17 June 2008 on the Law Applicable to Contractual Obligations (Rome I Regulation)
  - 5.15.2.6 Council Regulation (EC) No 864/2007 of the European Parliament and of the Council of 11 July 2007 on the Law Applicable to Non-contractual Obligations (Rome II Regulation)

#### 6 MARITIME LEGISLATION

#### 6.1 GENERAL

- 6.1.1 Forms of Legislation
- 6.1.2 Types of Statutes
- 6.1.3 Anatomy of a Statute
- 6.1.4 Use of Language in Legislation Drafting
- 6.1.5 The Drafting Process
- 6.1.6 The Legislative Process
- 6.1.7 Relationship between International Law and Municipal Law
- 6.1.8 Rules of Statutory Interpretation

#### 6.2 MARITIME

- 6.2.1 Types of Maritime Legislation
- 6.2.2 Subject Matter of Maritime Legislation
- 6.2.3 Options for Developing Maritime Legislation
- 6.2.4 The Role of Governments in the Negotiation, Development and Drafting of International Maritime Conventions
- 6.2.5 Incorporation of Maritime Conventions into Municipal Law
- 6.2.6 Drafting Techniques for the Adequate Implementation of International Maritime Conventions in Municipal Law
- 6.2.7 Drafting Exercises

# Master of Laws – LL.M. – in International Maritime Law Programme Assessment and Examination Regulations

(These Regulations were promulgated in consultation with the Academic Committee)

#### Citation and interpretation

1. (1) These regulations may be cited as the LL.M. Assessment and Examination Regulations.

(2) In these regulations, unless the context otherwise requires:

"the Programme" means the programmeleading to the Degree of Master of Laws – LL.M – in International Maritime Law;

"the Degree" means the Degree of Master of Laws – LL.M – in International Maritime Law;

"the Diploma" means the Diploma in International Maritime Law;

"the Director" means the Director of the IMO International Maritime Law Institute; and

"the Institute" means the IMO International Maritime Law Institute.

#### Assessment and Examination

2. (1) Candidates pursuing the Programme at the Institute will be assessed and examined in the following five (5) study units:

- a) the law of the sea examination,
- b) the shipping law examination,
- c) the maritime legislation drafting project,
- d) the dissertation, and
- e) the continuous assessment.

(2) Each study unit will carry a maximum of one hundred (100) marks.

#### Law of the Sea and Shipping Law Examinations

3. The law of the sea examination and the shipping law examination will be set in the form of written papers and/or oral examinations at the end of the Academic Year.

#### Dissertation

4. The dissertation will be a supervised original written work of not more than ten thousand (10,000) words submitted by the candidate on a subject of his or her choice within the syllabus of the Institute.

#### **Maritime Legislation Drafting Project**

5. The maritime legislation drafting project will be an original written work submitted by the candidate in the form of a project of law dealing with a subject within the syllabus of the Institute and which relates to the specific needs of the candidate's country.

#### Copyright

6. Upon submission, candidates assign absolutely copyright and all other rights of a like nature in any work, including dissertations and maritime legislation drafting projects produced by them during the Programme to the Institute.

#### Disclaimer

7. Upon submission of the dissertation referred to in regulation 4 hereof and the maritime legislation drafting project referred to in regulation 5 hereof candidates shall sign a written declaration that the work in question is their own personal work and that they have not previously submitted such work and that they are not concurrently submitting such work in candidature for any other degree or diploma.

#### **Continuous Assessment**

8. (1) The continuous assessment will be based on the following components:

- a) attendance at lectures, tutorials, seminars, conferences, specialized courses, field visits and other activities organized by the Institute during the course of the Academic Year and for which attendance by candidates is compulsory, which shall represent ten *per centum* (10%) of the total marks awarded to candidates in this respect;
- b) performance in the written assignments and related tutorials in the law of the sea, which shall represent fifteen *per centum* (15%) of the total marks awarded to candidates in this respect;
- c) performance in the written assignments and related tutorials in shipping law, which shall represent fifteen *per centum* (15%) of the total marks awarded to candidates in this respect;
- d) performance in the public international law / law of the sea written test held in respect of the first semester of the Academic Year, which shall represent thirty *per centum* (30%) of the total points awarded to candidates in this respect; and
- e) performance in the shipping law written test held in respect of the first semester of the Academic Year, which shall represent thirty *per centum* (30%) of the total marks awarded to candidates in this respect.
- (2) For the purposes of this regulation:
  - a) During any Academic Year attendance at every lecture andother academic activity referred to in regulation 8 (1)(a) hereof is compulsory unless an exception is made in the event of illness of the candidate or for any other valid reason, in which case prior permission must be granted by the Director.
  - b) Candidates are required to sign the attendance book for every lecture and academic activity referred to in regulation 8 (1)(a) hereof.
  - c) Marks awarded in terms of regulation 8 (1)(a) hereof shall be calculated pro rata based on the total number of lectures and other academic activities held throughout the Academic Year and the number of lectures and other academic activities the candidate has attended.

#### Award of Degree

9. Subject to regulation 10 hereof candidates will be awarded the Degree if they obtain a total number of marks equivalent to at least forty-five *per centum* (45%) of the aggregate marks for all five (5) study units referred to in regulation 2 hereof, provided, however, that failure to attend at least

eighty percent (80%) of the lectures and other academic activities held throughout the year shall prevent a student from meeting the requirements for the award of the Degree.

10. Without prejudice to regulation 9 hereof candidates must also obtain a total number of marks equivalent to at least thirty *per centum* (30%) of the marks set in respect of the law of the sea examination referred to in regulation 3 hereof, and a total number of marks equivalent to at least thirty *per centum* (30%) of the marks set in respect of the shipping law examination referred to in regulation 3 hereof.

11. Without prejudice to the generality of regulation 9 hereof candidates who obtain at least seventy-five *per centum* (75%) of the aggregate marks for all five (5) study units referred to in regulation 2 hereof will be awarded the Degree with Distinction.

#### Award of Diploma

12. A candidate who fails to satisfy the provisions of regulations 9 and 10 hereof will not be awarded the Degree but shall be eligible, upon applying to the Director, to receive the Diploma.

#### **Re-sits of Examinations**

13. (1) A candidate who is not awarded the Degree in terms of regulations 9 and 10 hereof may apply to the Director for permission to re-sit, at his or her expense before the commencement of the following Academic Year, such examination or examinations as would enable him or her to obtain the required marks for the conferment of the Degree.

(2) These regulations will apply *mutatis mutandis* to re-sits of examinations referred to in paragraph (1) hereof.

#### Prizes

14. At the end of the Academic Year the Institute shall award a number of Prizes. The list of Prizes and the criteria for the award thereof shall be published by the Institute from time to time.

#### ENGLISH LANGUAGE PROFICIENCY TESTING SYSTEMS

# Students who have not studied or made active use of the English language in recent years are STRONGLY advised to refresh their English knowledge PRIOR to their arrival in Malta.

Please note that the study of international maritime law in the English language demands a sophisticated knowledge of the language, and particularly of written English.

Prospective students whose mother tongue is not English or who have not undertaken their studies in English are urged to take one of the following internationally recognized English language proficiency tests, and to assess their needs by consulting the following:

#### (\*) **1.** INTERNATIONAL ENGLISH LANGUAGE TESTING SYSTEM (IELTS)

- Administered on demand at local British Council offices/British Embassies.

A pass above band 6 means the student can participate fully in the programme.

#### (\*) **2**. CAMBRIDGE CERTIFICATE OF PROFICIENCY

A pass level means that the student can participate fully in the programme.

#### (\*\*) **3.** TEST OF ENGLISH AS A FOREIGN LANGUAGE (TOEFL)

Apass above 600 or above 227 CBT or above 87 IBT means that the student can participate fully in the programme.

If the test taken is not one of the above, the score, together with reference material on the system used, may be sent to the Institute for evaluation and advice. A certified copy of the test results should be sent to the Institute along with the application.

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- (\*) Further information on the tests mentioned in 1. and 2. may be obtained by contacting British Embassies/Consulates or the British Council, or the Institute.
- (\*\*) Further information on the test mentioned in 3. above may be obtained through American Embassies/Consulates or the U.S. Information Agency, or the Institute.

\*\*\*\*

# PROGRAMME FEE AND STARTING DATE

The programme fee for the academic year 2020-2021is €34,000.

The academic year 2020-2021programme will start in October2020.

#### **IMLI Guidelines on Student Conduct**

#### PART I

#### GENERAL

#### **Citation and Interpretation**

1. (1) These Guidelines may be cited as the IMLI Guidelines on Student Conduct.

(2) In these Guidelines, unless the context otherwise requires:

"Administration" means the Faculty and Members of Staff with administrative and secretarial duties at the Institute;

"Delegated Official" means the Member of Faculty or Staff so designated by the Director;

"Director" means the Director of the Institute;

"Flat" means a residential unit designated as accommodation;

"IMLI" or "the Institute" means the IMO International Maritime Law Institute;

"Nominated Student" means a student who has been accepted to the Institute's programmes in such capacity;

"**Premises**" means the premises of the Institute including all residential accommodation as well as parking areas;

"Resident" means a student to whom a flat has been allocated by the Institute;

"Student" means an individual registered as an IMLI student in any of the Institute's programmes and courses.

#### Applicability

2. These Guidelines shall apply to students admitted to any and all of the Institute's programmes and courses.

#### **General Student Conduct**

3. By joining the Institute, students undertake to rigorously honour and abide by all its policies, regulations, and guidelines and undertake to constantly act in a manner which is consistent with and respectful of the international standing and repute of the Institute.

#### **Health and Medical Insurance**

4. All students shall be required to obtain appropriate medical insurance cover for the whole duration of their stay in Malta as a precondition for admission to the Institute's programmes and courses. Evidence of this insurance (all the documents must be issued in the English language or officially translated in the English language) may be required by the relevant Embassy when the student applies for an entry visa and will be required by the Expatriates Office to be able to issue a study residence permit that allows students to remain in Malta for the whole duration of the programme in which they are admitted. Should students find difficulty in obtaining insurance which cover extends to Malta, the Institute can assist in obtaining locally the required health insurance. The cost of the insurance is to be borne by the student.

5. (1) All students may be required to undergo a medical examination upon arrival at IMLI. The Director is entitled to see the report of such and any other examination.

(2) If a student is found to have a medical condition which is incompatible with his/her status as an IMLI student, the student may, at the sole discretion of the Director, be required to return to his/her home country.

#### PART II

#### ACADEMIC MATTERS

#### **Duration of the Programme**

6. The Director, in consultation with the Members of the Institute's Faculty, has the right to determine the date of commencement and termination of the programme.

#### Attendance to Lectures and other Academic Activities

7. (1) Attendance at every lecture or other academic activity is compulsory unless an exception ismade in the event of illness of the student or other valid reason in which case prior express written permission shall be granted by the Director or Delegated Official.

(2) Students are required to sign the attendance book for every lecture and academic activity. Failure to attend at least eighty percent (80%) of the lectures and other academic activities held throughout the year shall prevent a student from meeting the requirements for the award of the relevant Degree, Diploma or other Certificate.

(3) No tape or electronic recording of the lectures shall be allowed.

(4) Failure to abide by paragraph 7 (3) above is liable to attract disciplinary action, including dismissal from the Institute.

(5) No computers and/or electronic devices shall be used during lectures or other academic activities without the prior express written approval of the Director. Any approval granted by the Director will be subject to the following conditions:

- (a) students shall apply for the Director's approval at the commencement of each semester of the programme;
- (b) authorized electronic equipment shall be used exclusively for the purpose of taking lecture notes; and
- (c) failure to abide by sub-paragraphs (a) and (b) above shall attract disciplinary action including, but not restricted to, fines to be determined by the Director or Delegated Official and the withdrawal of the Director's approval.

#### **Books and other Study Materials**

8. (1) Personal copies of selected text books will be provided toeligible students.

(2) Other study materials shall be provided to all students as deemed necessary by the Member of Faculty concerned.

(3) Students are advised to bring with them copies of the United Nations Convention on the Law of the Sea, 1982 and copies of their national maritime legislation.

#### Stipend

9. (1) Eachnominated student while in residence at IMLI shall receive a stipend of €315 per month or pro-rata. The stipendis intended to cover a student's personal expenses including board and other day-to-day needs.

(2) No stipend shall be paid after the students leave the Instituteat the end of the programme provided that a subsistence allowance shall be paid if the field trip, referred to in paragraph 20, takes place.

#### **Photocopying Allowance**

10. (1) Each nominated student shall receive a photocopying allowance of  $\in$ 50 at the beginning of the programme to cover costs of photocopying study and research materials. An additional amount may be provided in the second semester at the Director's discretion and upon written application made to him by the student representative on behalf of the class.

(2)The rate for photocopying at IMLI shall be 10 Euro cents per page payable to the Administration.

(3) Students shall not be permitted to approach any member of the Administration for doing any printing or photocopying other than in conformity with set procedures.

#### **Word-Processing Allowance and Facilities**

11. (1) Each nominated student shall receive a one-time allowance of  $\in$ 50 as a subsidy for defraying the costs incurred in the preparation of the dissertation / research project and maritime legislation drafting project. The allowance will be granted at the appropriate time during the programme.

(2) Students may avail themselves of the Institute's Student ICT facilities in accordance with the IMLI Guidelines for the Use of the Student ICT Facilities.

#### Lecture Hall and Common Room

12. (1) Students shall keep the Lecture Hall and Common Room in a clean and tidy condition.

(2) No furniture or appliances shall be removed from the Lecture Hall or Common Room.

(3) Students shall ensure that the Common Room is securely locked whenever not in use.

(4) No food shall be consumed in the Lecture Hall unless provided by the Institute.

(5) No smoking shall be allowed in the Lecture Hall and Common Room.

(6) The use of mobile phones in the Lecture Hall shall be strictly prohibited.

(7) The use of computers and/or electronic devices in the Lecture Hall shall be strictly prohibited, except as provided in paragraph 7(5) hereof.

#### Library

13. (1) The IMLI Library shall be available for use by students at designated times.

(2) No books or materials shall be removed from the library, whether for reading or photocopying, other than in conformity with the IMLI Guidelines for the Use of the Institute's Library.

(3) No smoking shall be allowed in the Library.

(4) The use of mobile phones in the Library shall be strictly prohibited.

#### Assessment

14. Student assessment shall be governed by the relevant regulations adopted by the Institute for individual programmes and courses.

#### Copyright

15. Students hereby waive any rights they may have in any work including dissertations / research projects and maritime legislation drafting projects produced by them at the Institute, if the Institute decides to publish such works in any form whatsoever.

#### Examinations

16. No electronic devicesor dictionaries shall be allowed in the Examination Hall.

#### **Important Visitors**

17. Throughout the academic year, the Institute hosts a number of important visitors and it is customary to greet them in an appropriate manner. Students shall therefore greet the visitors in accordance with the procedures established by the Institute.

#### Posting of Books and other Study Material

18. Books and other study materials of nominated studentsshall be sentby parcel post to the respective home countries of the students at the end of the programme. Each nominated student shall be permitted a maximum of 20 kilograms of such books and other study materials. Details regarding packaging shall be provided by the Administration at the relevant time before students leave Malta.

#### Travelling

19. (1) No travelling abroad is allowed during the academic year except on weekends and public holidays.

(2) Students travelling abroad are required to obtain prior express written permission from the Director.

(3) In applying for such permission, students are required to provide the Director with information on the country of destination, date of departure, date of arrival, accommodation abroad and contact details accessible at all times.

#### **Field Trip**

20. (1) Subject availability of sufficient funds and approval by the IMLI Governing Board, an educational field trip may be organized as part of the Institute's programmes and courses.

(2) The Institute shall be under no obligation to hold a field trip. However, if a field trip is held, participation at such trip and attendance at all events thereof are compulsory if so required by the relevant programme or course.

# PART III RESIDENTIAL MATTERS

#### **Allocation and Vacation of Flats**

21. (1) Allocation of flats to residents will be made by the Administration.

(2) Aresident shall occupy the same flat for the whole duration of the programme unless a different flat is allocated by the Institute on a temporary or permanent basis.

(3) Flatsshall be vacated at the end of the programme. All personal property shall be removed and the flat left in a clean condition.

#### **Electricity Consumption**

22. (1) Residents are allowed 600 units of electricity consumption free of charge per month.

(2) Any units in excess of the amount set out in the preceding paragraph shall be payable by the student and shall be deducted from the stipend payable to the student.

#### **Laundry Facilities**

23. (1) Residents may avail themselves of the Institute's laundry facilities designated for student personal use, according to the schedule set by the Administration.

(2) Male and female residents shall be allocated different washing days and times which shall be strictly adhered to.

(3) Residents shall not be permitted to dry their clothes in the courtyards, except on weekends and public holidays.

#### **Cleaning and Maintenance**

24. (1) IMLI reserves the right to enter all flats for cleaning and maintenance. Whenever possible, residents will be notified of any visits to be made other than routine cleaning visits.

(2) If it becomes necessary for IMLI to carry out extra cleaning of any flat, a charge may be levied on the resident.

(3) Residents are responsible for making their beds every day and cleaning their own dishes and kitchen utensils.

(4) Residents shall remove garbage and other refuse from their flats on a daily basis and place the same in the designated area from where the Institute's garbage is collected.

#### Safety, Security, Care and Maintenance of Premises

25. (1) No heating or cooking appliances other than those provided or approved by IMLI may be used in any flat.

(2) Damage caused by any resident to property owned or possessed by IMLIwill be charged to that resident.

(3) Property owned or possessed by IMLI shall not be removed from the flat.

(4) Residents shall report to the Administration any damage or defects occurring in any flat or in any property or fixtures therein so that they may be repaired as necessary and responsibility for such damage or defect be determined.

(5) Residents shall not make any alterations or repairs whatsoever to the property, furniture, appliances or fittings provided by or through IMLI without the express approval of the Director or Delegated Official.

(6) No potentially dangerous substance or weapon shall be brought into the premises.

(7) No smoking is allowed on the premises except in the flats and in areas designated for smoking.

(8) Residents shall ensure that when lights or appliances are not in use they are disconnected or switched off.

(9) Residents shall ensure that their flats are securely locked at all times. IMLI shall not accept any responsibility whatsoever for the private possessions of residents that are lost in their rooms/flats.

(10) Residents shall ensure that the keys to their flats are in their possession at all times. Residents who are locked outside their flats may contact Mr. Joseph Mifsud (Driver/Maintenance Man) on telephone (+356) 79 310816 to assist them to gain access to their flats. Provided that on the first three occasions when assistance is rendered outside office hours, the resident requesting assistance will be liable for the dues for extra-time payable to the relevant member of staff giving assistance. Provided further that, after the third request for assistance, the resident requesting assistance will be liable for

the dues for extra-time payable as aforesaid, together with an administrative charge of €25 payable to the Institute.

#### **Orderliness on the Premises**

26. (1) Only persons identified by the Administration shall be admitted to the premises.

(2) Residents may use their own radios, stereos, musical instruments and similar entertainment equipment in their respective flats provided such use does not cause undue noise, nuisance or inconvenience to others, in which case, such privileges shall be withdrawn.

(3) Residents shall not be permitted to bring any animal or household pet to the premises at any time.

(4) No private business or trade or the practice of any profession may be carried out on or from the premises.

(5) No resident shall be permitted to sublet any flat.

(6) Residents shall not be permitted to bring motorcycles, scooters or bicycles or parts thereof into the Institute's premises without the prior express written permission form the Director or Delegated Official. Students shall not park any vehicles or other means of transportation anywhere on the premises except in designated parking areas.

(7) A resident shall not be permitted to visit or remain in the flat of another resident between 10 p.m. and 8 a.m.

(8) No parties or assemblies of more than four persons shall be held by residents on the premises without the prior express written permission from the Director and the presence of a Member of Staff.

(9) A resident may not take up accommodation in any place outside the premises or otherwise absent himself/herself from the Institute without prior authorization from the Director. When requesting such authorization from the Director, the student shall provide details of where he/she may be contacted during his/her absence from the Institute.

(10) Should a student be in breach of the provisions of paragraph 26 (9), there shall be deducted from the stipend payable to him/her in terms of paragraph 9 hereof, a sum proportionate to the duration of his/her absence.

#### Courtyards

27. (1) Courtyards shall be kept clean and tidy. No garbage or refuse shall be left out in the courtyards. No cigarette butts are to be discarded in the courtyards.

(2) Any furniture placed in the courtyards shall not be removed without permission from the Administration.

(3) No noise, nuisance or playing of loud music is permitted in the courtyards.

#### **Visitors and Guests of Residents**

28. (1) Only bona fide guests or visitors, identifiable as such to the satisfaction of the Administration, shall be permitted to enter the premises to visit a resident.

(2) Visitors or guests of residents are not permitted to enter flats. Residents may meet with their visitors or guests in the common room or any of the courtyards.

(3) No visitors or guests of residents are permitted to enter or remain on the premises between the hours of 10 p.m. and 8 a.m. without prior express written permission from the Director or Delegated Official.

(4) Residents are personally responsible for their visitors and guests and are accountable for the conduct of such visitors and guests.

(5) IMLI shall not accept any responsibility whatsoever for the private possessions of visitors or guests or residents.

# PART IV

## MISCELLANEOUS

#### Violations

29. Any violation of these Guidelines is liable to attract disciplinary action, including dismissal from the Institute.

#### **Final Provisions**

30. In exceptional circumstances, and when the best interests of the Institute so require, the Director may override, at his discretion, the provisions of these Guidelines.

\*\*\*\*

I hereby agree to abide by the IMLI Guidelines on Student Conduct.

#### SUMMARY FORM

INSTRUCTIONS
One copy of Nomination, Application, Medical Report, Motivation and Reference Forms to be completed and air mailed along with documents relating to university qualifications and proficiency in English language, together with a bank draft or evidence of transfer of the application and processing fee to: The Director IMO International Maritime Law Institute
University of Malta Campus Msida MSD 2080 Malta
Where needed, also include a duly completed Fellowship Application Form and an evidence of bank transfer of the fellowship application fee (see below).
Please use the following checklist to ensure that all necessary documents are completed and attached.
N ation Form To be completed by a senior official of the nominating authority. Please ensure that details of the candidate's present and future job functions are indicated. To be signed and stamped.
A ation Form To be completed and signed by the applicant. A recent photograph of the applicant is to be attached.
Dents relating to university qualifications Duly certified true copies of documents in evidence of all university qualifications are to be attached.
Description of English language proficiency Duly authenticated certificate or other document in evidence of English language proficiency is to be attached (see Annex 3 of the application package).
M I Report Form To be completed and stamped by a registered Government medical practitioner.
M       tion Form         To be completed by the student. Where needed, additional sheets may be attached.
References are required. Referees are persons who are not related to the candidate and who are familiar with the candidate's character and qualifications.
A ation and Processing Fee A lence of bank transfer of the non-refundable application and processing fee of €150 referred to in paragraph 7(i) of the applications package
<ul> <li>F ship Application Form (where applicable)</li> <li>W the candidate is requesting IMLI's assistance to seek fellowship funding. To be completed and signed by the applicant and a senior official of the nominating authority.</li> </ul>
<ul> <li>F Ship Application Fee (where applicable)</li> <li>W the candidate is requesting IMLI's assistance to seek fellowship funding, the application must be accompanied by an evidence of bank transfer of thenon-refundable fellowship application fee of €200 referred to in paragraph 6 of the application package.</li> </ul>

#### NOMINATION FORM

# THIS NOMINATION FORM IS TO BE COMPLETED BY A SENIOR OFFICIAL OF THE NOMINATING AUTHORITY. AN APPLICATION WHICH DOES NOT INCLUDE THIS FORM WILL NOT BE CONSIDERED AS VALID.

	TED :
STARTING DATE OF PROGRAMME:	
Exact designation/title :	
Nominating authority :	
Address:	
Office stamp below :	
Telephone :	Signed :
Facsimile :	Date :
E-mail :	
<b>COMMENTS &amp; RECOMMENDATIONS O</b> Please provide brief details of the nominee's pre-	<b>OF NOMINATING AUTHORITY</b> esent job functions and any future plans <u>(in particular please</u> ed to occupy upon completion of studies at the guidance in assessing the candidate's
<b>COMMENTS &amp; RECOMMENDATIONS O</b> Please provide brief details of the nominee's pre- <b>indicate what position is the nominee expected</b> <b>Institute).</b> This information will provide useful	<b>OF NOMINATING AUTHORITY</b> esent job functions and any future plans <u>(in particular please</u> ed to occupy upon completion of studies at the guidance in assessing the candidate's
<b>COMMENTS &amp; RECOMMENDATIONS O</b> Please provide brief details of the nominee's pre- <b>indicate what position is the nominee expected</b> <b>Institute).</b> This information will provide useful	PF NOMINATING AUTHORITY esent job functions and any future plans (in particular please ed to occupy upon completion of studies at the guidance in assessing the candidate's

considered as valid.

#### APPLICATION FORM

#### ACADEMIC YEAR 2020-2021

INSTRUCTIONS: Please answer each q more space, attach a			e or prin	t in ink. If yo	ou need		Please a	ffix phot	o here	
1. FULL NAME (ple		•								
					(C (F .(N	Office) Residence Mobile) .			·····	
<ul><li>(d) Marital status:</li><li>(f) Passport details: (</li><li>(ii) Date &amp; place of is</li></ul>	3. (a) Date of birth:       (b) Nationality:       (c) Sex:         (d) Marital status:       (e) Mother tongue:       (f) Passport details: (i) Passport no:         (ii) Date & place of issue :       (iii) Valid until:									
4. LANGUAGES	R	EADIN	T.	W	RITING	ł	SPEECH			
	Excellent       Good       Fair       Excellent       Good       Fair       Excellent       Good       Fair									
PLEASE ATTACH DETAILS OF TYPE ANNEX 3).										

5. EDUCATION: Give full details, using the following space insofar as possible.						
(A) University or equivalent.						
Name of institution and Address	Years attended From To		Degrees and academic distinctions		Main subjects	
PLEASE ATTACH CERTIFIED QUALIFICATIONS	COPI	ES OF DO	CUMEN	TS SU	PPORTING	UNIVERSITY
(B) Schools or other formal educa apprenticeship).	tion o	r training f	from age	14 (e.g.	high school	, technical school, or
Name of institution		Туре		Years attended From To		Certificates, diplomas obtained
6. PROFESSIONAL QUALIFICA	ATION	NS:				
Name/Country of institution         Qualifications obtained         Study period         Subjects						

7. MEMBERSH	IP OF PROFESSIONAL SC	OCIETIES, PUBLICATIONS, ETC :						
8. EMPLOYMENT RECORD: Starting with your present or most recent post, list in reverse order every employment during the last ten years and any significant experience not included in that period which you believe will be helpful in evaluating your record. Use a separate block for each post. Use additional sheets of paper as required.								
Dates :	Exa	act title of your post :						
From :	То: Туј	be of business :						
Name of Supervi	isor:	Name of Employer:						
	••••••							
Address of Empl	loyer :							
Description of w	ork you do:							
8. EMPLOYMI	ENT RECORD (Continued)	:						
Dates :	Exact ti	itle of your post :						
From :	To: Type of	business :						
Name of Supervi	isor:	Name of Employer:						
Address of Empl	loyer :							
Description of w	ork you do:							

8. EMPLOYMENT RECORD (Continued):							
Dates	I	Exact title of your post :					
From: To	0:	Type of business :					
Name of Supervisor: Name of Employer:							
••••	••••••						
Address of Employer :	:						
	•••••						
Description of work yo	ou do:						
8. EMPLOYMENT R	RECORD (Con	tinued):					
Dates :		Exact title of your post :					
From : To	0:	Type of business :					
Name of Supervisor:		Name o	f Employer:				
Address of Employer :	:						
	•••••	••••••					
Description of work yo	ou do:						
8. EMPLOYMENT R	RECORD (Con	tinued):					
Dates		Exact title of your pos	t:				
From :	То :	Type of business :					
Name of Supervisor:		Name of	Employer:				
	••••••	••••					
	•••••						
Address of Employer	:						
	•••••						
Description of work yo	ou do:						

9. State any other relevant facts and information which will assist in assessing your application:

I certify that the statements made by me in answer to the foregoing questions are true, complete and correct to the best of my knowledge and belief. I understand that any false statements or any required information withheld from this form may provide grounds for the withdrawal of any offer of participation from the Institute. If selected, I undertake to:

- (1) conduct myself at all times in a manner compatible with my status as a student of the IMO International Maritime Law Institute;
- (2) remain in Malta during the period of the programme and dedicate myself full time to the study programme, as directed by the Institute;
- (3) refrain from engaging in political, commercial, or any other activities other than those covered by the study programme;
- (4) comply with the IMLI Guidelines on Student Conduct and any amendments thereto which may be adopted from time to time by the Institute; and
- (5) return to my home country at the end of the programme.

I understand and agree that the Institute may, at its sole discretion, terminate a candidate's participation in the programme. I also understand and agree that the Institute need not justify its decision.

Date:

Signature of Applicant: \_\_\_\_\_

#### MEDICAL REPORT FORM

INSTRUCTIONS									
To be completed by a registered Government medical practitioner after thorough clinical and laboratory examination including X-ray of chest. The IMO International Maritime Law Institute reserves the right to require the candidate to undergo a further medical examination before he/she commences his/her studies.									
Name of candidate:	Age: Sex:								
Is the person examined at present in good health and enjoying full working capacity?									
Is the person examined able physically and mentally to carry on an intensive study away from his/her home?									
Is the person examined free from communicable diseases (for example, tuberculosis and trachoma) which could present risks for both the candidate and his/her contacts during his/her studentship?									
Does the person examined have any constudentship? If yes, please specify.	ndition or defect which may require treatment during his/her								
Full name and address of examining physician (print clearly)	Signature of examining physician:								
Stamp:									
Date:									

To be completed by a registered Government medical practitioner.

#### **MOTIVATION FORM**<sup>1</sup>

Name of Candidate:
INSTRUCTIONS FOR CANDIDATES:
Please state your reasons for applying to the LL.M. programme in International Maritime Law at IMLI. Please also statethe specific subjects/issues you are most interested in and would like to study at the Institute.

<sup>&</sup>lt;sup>1</sup>Kindly note that donors place great importance on a strong motivation form when selecting their fellows. A weak motivation form may lead to failure of consideration of the application. Should the space provided below be insufficient, please attach additional sheets.

#### **REFERENCE FORM**

Name of candidate: \_\_\_\_\_\_

#### **INSTRUCTIONS FOR REFEREE:**

Please state below in what capacity and since when you have known the candidate, and your opinion on the candidate's ability to undertake the LL.M. programme in International Maritime Law.

	······
Name:	
11aiiic	
Title:	
Institution:	Signature:
Ingutunolit	515hutur 0.
	Date:

#### **REFERENCE FORM**

Name of candidate: \_\_\_\_\_

**INSTRUCTIONS FOR REFEREE:** 

Please state below in what capacity and since when you have known the candidate, and your opinion on the candidate's ability to undertake the LL.M. programme in International Maritime Law.

Name:	
Title:	
Institution:	Signature:
	Date:
	Datt

#### FELLOWSHIP APPLICATION FORM

#### ACADEMIC YEAR 2020-2021

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INSTRUCTIONS: Please answer each qu more space, attach ad independently of any 1. FULL NAME (plea		Please a	ffix phot	o here					
2. Mailing address:									
3. (a) Date of birth:       (b) Nationality:       (c) Sex:         (d) Marital status:       (e) Mother Tongue:       (f) Passport details: (i) Passport no:         (ii) Date & Place of issue :       (iii) Valid until:       (f) Passport details:									
4. LANGUAGES	R	EADING	, ,	W	RITING		s	PEECH	
	Excellent	Good	Fair	Excellent	Good	Fair	Excellent	Good	Fair
PLEASE ATTACH C DETAILS OF TYPE									

ANNEX 3).

#### 5. EDUCATION: Give full details, using the following space insofar as possible.

#### (A) University or equivalent.

Name of institution and address	Years att From	ended To	Degrees and academic distinctions	Main subjects	Academic papers (including theses) submitted

### PLEASE ATTACH CERTIFIED COPIES OF DOCUMENTS SUPPORTING UNIVERSITY QUALIFICATIONS INCLUDING TRANSCRIPTS OF GRADES

(B) Schools or other formal education or training from age 14 (e.g. high school, technical school, or apprenticeship).

Name of institution	Туре	Years attended		Certificates, diplomas
		From	То	obtained

#### 6. PROFESSIONAL QUALIFICATIONS:

Name/Country of institution	Qualifications obtained	Study period	Subjects

## 7. MEMBERSHIP OF PROFESSIONAL SOCIETIES, RESEARCH UNDERTAKEN, PUBLICATIONS, ETC :

every employn which you bel	nent during the	last ten years a pful in evaluati	a your present or most recent post, list in reverse order nd any significant experience not included in that period ng your record. Use a separate block for each post. Use
Dates :		Exac	t title of your post :
From :	<b>To :</b>	Туре	of business :
Name of Super	rvisor:		Name of Employer:
		••••••	
	••••••	•••••	
Address of En	1ployer :		
	••••••		
Description of	work you do:		
8. EMPLOYI	MENT RECOR	D (Continued):	
Dates :		Exact titl	e of your post :
From :	<b>To :</b>	Type of b	pusiness :
Name of Super	rvisor:	••••••	Name of Employer:
		•••••	
	••••••	•••••	
Address of Em	ployer :		
Description of	work you do:		

8. EMPLOY	MENT RECOR	D (Continued):	
Dates		Exact title of your post :	
From :	То :	Type of business :	
Name of Sup	ervisor:	Name o	of Employer:
	••••••		
	••••••••••		
Address of E	mployer :		
	••••••		
Description o	f work you do:		
8. EMPLOY	MENT RECORI	D (Continued):	
Dates :		Exact title of your post :	
From :	То :	Type of business :	
Name of Supe	ervisor:	Name o	of Employer:
	•••••••••		
Address of E		······	
Address of E			
Description o	mployer :		
Description o	mployer :  f work you do:		
Description o	mployer :  f work you do:	D (Continued):	
Description o 8. EMPLOY Dates From :	mployer : of work you do: MENT RECORI	D (Continued): Exact title of your pos Type of business :	
Description o 8. EMPLOY Dates From :	mployer : of work you do: MENT RECORI	D (Continued): Exact title of your pos Type of business :	

Т

Address of Employer : .....

Description of work you do:

9.Please state your reasons for applying to the LL.M. programme at IMLI. Please also statethe specific subjects/issues you are most interested in and would like to study at the Institute.

**10.Please indicate the position you are expected to occupy upon completion of studies at the Institute.** Please state your career objectives and how will you apply what you have learned at IMLI. Please be as specific as possible. 11. With regard to ocean-related issues, please describe the current situation in your country and the efforts being made in relation to events and circumstances which are critical challenges for your country and region. Furthermore, if possible, please also describe the actions which must be taken such as governmental cooperation, etc., when initiatives are implemented.

12. Donors would like to know why they should grant you fellowship funding. For this purpose, please indicate the main reasons that make your application stand out from the rest.

#### 13. <u>THIS QUESTION SHOULD BE ANSWERED BY APPLICANTS WHO WISH TO RECEIVE A</u> <u>NIPPON FOUNDATION FELLOWSHIP.</u>

The Nippon Foundation feels that, in order to pass on the oceans to future generations, we need collaboration and cooperation which goes beyond existing frameworks and perspectives, and therefore believes that an alumni network which transcends organizations and nationalities is of great importance. (In fact, The Nippon Foundation has other fellowship programs besides IMLI for capacity-building in various fields, through the following institutes: IAMU, WMU, SIRC, POGO, GEBCO, ITLOS, the Nereus Program, IHO, and DOALOS). After you complete the course at IMLI, in what aspect doyou think you will be able to go beyond the boundaries of the legal sphere to work cooperatively with alumni in other fields and contribute to the NF Alumni Network?

14. State how you would be able to influence your country's adherence to international maritime conventions and their effective implementation:

15. State your computer skills and the programmes and/or computing skills you are effectively conversant with:

PLEASE ATTACH COPIES OF COMPUTING TRAINING AND COMPETENCY CERTIFICATES

16. State any other relevant facts and information which will assist in assessing your application:

correct to th information	t the statements made by me in answer to the foregoing questions are true, complete and e best of my knowledge and belief. I understand that any false statements or any required withheld from this form may provide grounds for the withdrawal of any offer of r participation from the Institute. If selected, I undertake to:
(1)	conduct myself at all times in a manner compatible with my status as a student of the IMO International Maritime Law Institute;
(2)	remain in Malta during the period of the programme and dedicate myself full time to the study programme, as directed by the Institute;
(3)	refrain from engaging in political, commercial, or any other activities other than those covered by the study programme;
(4)	comply with the IMLI Guidelines on Student Conduct and any amendments thereto which may be adopted from time to time by the Institute;
(5)	honour any conditions that may be imposed by the sponsor; and
(6)	return to my home country at the end of the programme.
Date:	
Signature of	Applicant:
	and taken note of the statements made by the applicant in this form. I certify that the nade by the applicant are true, complete and correct to the best of my knowledge and
Date:	

Signature of the Nominating Authority's Responsible Official: